

September 14, 2020

The Carroll County Board of Supervisors held a meeting on September 14, 2020 in the Board Meeting Room of the Carroll County Governmental Center.

Members Present:

Rex L. Hill  
Dr. Tom Littrell  
Phillip McCraw  
Robbie McCraw  
Tracy Moore

Others:

R. Cellell Dalton  
Crystal Adams  
Reid Broughton

## **CALL TO ORDER**

Dr. Littrell called the meeting to out of recess at 4:30 p.m.

## **CARES ACT FUNDS REQUESTS**

The following presented CARES Act Funds; Sheriff's Office, Clerk of Court, Social Services, 4-H Educational Center, School System, Town Of Hillsville, and Fire & Rescue.

Mr. Dalton reviewed all of the Cares Act Fund requests that our office has received and made the following recommendations.

- \*Carroll County Public Schools - \$1,777,359
- \*Carroll Fire & Rescue - \$740,000
- \*Town Of Hillsville - \$463,975
- \*County Supplies - \$100,000
- \*Sheriff Hazardous Pay - \$200,000 That is basically a \$3.00 per hour, approximately \$500 per month for a 9 month period. That same amount would go to those at Carroll Fire & Rescue.
- \*Small Business Grant - \$400,000 This would be limited to people in the County and if it is not expended it would go to the school system.
- \* Carroll County PSA - \$350,000 This is to pay for salaries instead of laying people off
- \* Hazardous Duty/Other - \$200,000 This includes Social Services, all County employees that came to work. This is about \$170 to \$200 per month for a 9 month period.
- \* Clerk of Court - \$12,
- \* 4-H - \$5000
- \* Twin County 911 - \$5399
- \* Rent Relief - \$95,000

This totals the entire amount that we have received. I request that the Board commit those funds tonight so that we can move forward. It is going to be difficult to get all these things in place. If the funds are not spent by December 31<sup>st</sup>, it must be returned.

Mr. Moore asked about how much the hazardous pay is for county employees.

Mr. Dalton replied that it will be based on hours worked. Some employees did not work the entire time so some will be a little less, but it averages \$170 to \$200 per month for 9 months.

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to distribute \$463,975 minus what they have already received, which was \$116,334.

Roll call vote was as follows:

September 14, 2020

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to distribute \$740,000 to Carroll Fire & Rescue.

Mr. Dalton stated to clarify, it is a total of \$740,000 because we had already committed \$704,000 at the last meeting.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Moore made a motion, seconded by Mr. Hill to distribute \$7500 to 4-H and to take the extra \$2500 out of Rent Relief.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Moore made a motion, seconded by Mr. Hill to distribute the remaining recommendations as stated by Mr. Dalton with unexpended rent relief allocated back to hazardous duty pay to Sheriff.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Dalton stated that the Hazardous Duty pay is limited, elected people are not eligible.

### **CITIZENS TIME**

Benny Quesenberry thanked the Board. I have a question, why is land use mentioned? I thought we had put that to sleep.

Dr. Littrell explained that this is an ordinance change.

September 14, 2020

Mr. Dalton told that we will have the Public Hearing and you can speak about it at that time.

Lowell Bowman stated that he is representing Bowman Griffith Waste Management. We haul trash locally in the County and one of our customers, New River Polymers, received a letter from the Landfill that their rates would be raised from \$55/ton to \$220/per ton and also limit the amount they can bring. I just wanted to inform the Board of this. As far as I know there is not another customer that the rates have been increased on. This will hurt both his business and our business. I am asking for support. Possibly an extension on the rate increase until we can have a discussion.

Mr. Moore asked when this goes into effect.

Mr. Bowman replied the first of October.

Mr. Robbie McCraw asked if there is a way to increase the compaction rate.

Mr. Bowman replied there probably is. We could work together and figure out something.

Mr. Moore asked if you think the calculations close.

Mr. Bowman responded they were not there, so I am not sure. We do appreciate your time.

### **BUSINESS RECOGNITION**

Mr. Phillip McCraw has a plaque for VA 500 for business appreciation for this month. They have a great service and even though they are not here, I will get this to them.

### **DISTRICT III**

Ms. Powers presented a PowerPoint explaining the services that are offered by District III. They are the area agency on aging, and they are also the rural transportation. They are owned and operated by local governments. She discussed each program that they provide services for. She thanked all of the localities and staff for the support that they are given.

### **PUBLIC HEARING – COMCAST FRANCHISE AGREEMENT**

Dr. Littrell opened the Public Hearing at 6:49 p.m.

Nicky Davis asked if on the internet upgrade if you would consider Little Vine Rd as a high priority. That area is a dead area with no internet or phone service. My daughter is unable to do schoolwork. I ask that you consider getting us on the list of upgrades.

Benny Quesenberry told that if we want business for the county, we have to get this for the county.

With no one else to speak, the Public Hearing was closed at 6:59 p.m.

### **PUBLIC HEARING – LAND USE / REAL ESTATE TAX EXEMPTION**

Mr. Broughton explained that the ordinance dealing with Land Use is really just dealing with the application fees. There is already an application fee required and the addition would be to clarify that when 2 or more parcels are combined you still pay an application fee for each one until that combination is approved and the other part is to set a rate for the application fee as well as a late fee.

September 14, 2020

Dr. Littrell opened the Public Hearing at 7:00 p.m.

Gerald Dickenson told this land use needs to stay where it is at. It has been a bad year for all the farmers. Cattle is cheap and the farmers are putting produce in the stores and if you take the land use away what do you get. I think you should go in the back and vote, so nobody knows who is voting. You done raised the taxes, I think you need to leave the land use.

Dr. Littrell replied, just to make it clear, we are not changing the land use. It is just modifications to the ordinance.

Myra Leonard stated that she disagrees, this is more than minor things. These things may be changed from time to time by a resolution instead of a public hearing. It is a big deal to us. She presented figures for the cost of the Land Use program. In a six-year period we are projected to take in \$81,000. In the proposed ordinance, it talks about the cost of running the program, but you eliminated the Land Use Technicians job. You eliminated the GIS staff, there is no office space except for some file cabinets. Agriculture has been stimulating the economy in our area. Some of you have not asked your constituents. If we have the income of \$81,000, when you take away all the things that you were paying for. That is \$13,500 that you are taking in per year, so you owe Carroll County agriculture \$5000. We do not need people who are not connected with agriculture. It costs money to change the fees. I contend that it needs to stay as a Public Hearing activity to set the fee instead of a resolution. We owe Carroll County farmers. It is time to be fair to the farmers of Carroll County.

Traphena Horsley told she is a business owner and a farmer. This is not an exemption, it is deferent. If I decided to get out of business, I would be subject to the back taxes. People who are in land use are not getting a discounted rate. We still must pay on our home and the acreage not being used for Land Use. Also, you have done a rate increase on personal property and machine and tool tax. I don't understand what it appears what the county has against the farmers when if you have an airplane up to \$1 million and only have to pay \$100 per year or that is what is says on the website.

Dr. Littrell replied that is correct.

Mr. Dalton told the Commissioner accesses the value. They would pay the full rate up to \$1 million and if it is over \$1 million there is a reduction of that rate. The purposed of that while there are no planes, it entices planes from other areas to come here.

Ms. Horsley asked would you rather have high end planes or farmers.

Mr. Dalton replied, that is not the question at all.

Mr. Robbie McCraw read what is on the website.

Ms. Horsley stated that she would email the link. I can bring that in after the meeting. It appears that Carroll County does not want the average people, they want the rich people.

Ms. Kathy Largen told they inherited their parent's property. We have timber and right now the taxes are the same as my parents paid, it has never changed.

Mr. Lowell Bowman told that the sign up is a little tricky. It would be nice if you could go in at any time and sign up.

Mr. Dalton replied, you can do that at any time. He gave a brief update on the reassessment which will be complete sometime in November.

September 14, 2020

Mr. Hill asked if we could raise the fees without a public hearing, it takes more than a resolution, right?

Myra Leonard stated that if you pass this, it says fees can be changed by resolution.

Benny Quesenberry asked what are you going to do?

Dr. Littrell replied, we have not got to that part.

Benny Quesenberry stated that we are already on the high side.

Dr. Littrell closed the Public Hearing at 7:13 p.m. There were two portions to the hearing. The Real Estate Tax Exemption was just to change the date.

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to change the Real Estate Tax Exemption date from May 1<sup>st</sup> to March 1<sup>st</sup>.

Roll call vote was as follows:

AYES:	Rex Hill	
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to leave the Land Use Ordinance as it is.

Mr. Hill asked if we needed to add the fee.

Mr. Moore replied that if we leave it as is, the fee will remain the same.

Mr. Hill stated that he is on Land Use and made the following declaration. I will vote based on what I feel is best for the county.

Dr. Littrell stated that he is on Land Use as well and will be impartial.

Mr. Robbie McCraw told that he has no problem with Land Use. What I want to see happen, it says in the program that \$25 per parcel. If you have 15 parcels, you have to pay \$25 per parcel and there are several other things that appear to not have been monitored and handled in the correct way.

Mr. Moore rescinded his motion, and Mr. Robbie McCraw rescinded his second.

Mr. Moore made a motion to leave the ordinance as presented but striking the last sentence of "These fees may be changed from time to time by resolution of the Board of Supervisors".

Mr. Robbie McCraw seconded the motion.

Roll call vote was as follows:

AYES:	Rex Hill	
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

ABSENT: Joe Webb

**CONSENT CALENDAR**

Mr. Moore asked if there is a new hire in Maintenance.

Mr. Dalton replied that we brought someone back that was seasonal, but it is not a new hire.

Mr. Moore made a motion, seconded by Mr. Hill to approve the Consent Calendar.

Roll call vote was as follows:

AYES: Rex Hill Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: Robbie McCraw

ABSENT: Joe Webb

**PAYMENT OF INVOICES**

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to approve the payment of invoices.

Roll call vote was as follows:

AYES: Rex Hill Tom Littrell  
Robbie McCraw Tracy Moore  
Phillip McCraw

NAYS: None

ABSENT: Joe Webb

**MINUTES**

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to approve the minutes from June 29, August 10, August 12, August 28 and September 8, 2020.

Roll call vote was as follows:

AYES: Rex Hill Tom Littrell  
Robbie McCraw Tracy Moore  
Phillip McCraw

NAYS: None

ABSENT: Joe Webb

**NEW BUSINESS**

***LISA HUGHES – VDOT***

Ms. Hughes explained the Rural Addition Program. It is to take roads that are not state maintained and bring them into the system. The funding is only 5% of the secondary allocation. When we take the road in, it must be in good condition because we can't spend money to maintain it.

Mr. Dalton stated that the county has several roadways that have already been paved. We would like to meet with you and look at those roads and see if we

can get those roads taken over and maintain them because we are not in the road business.

Ms. Hughes replied, we would be glad to do that.

Mr. Dalton told the road he is speaking of serves more than three.

Ms. Hughes explained when they built the bypass, they usually do some things on their inventory and that never happened. This is just to catch up on our paperwork. We are looking to abandon some and add some. What I am asking you to approve will not change the way it is being used now.

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to approve the resolution on Rt. 58 as presented by VDOT.

Roll call vote was as follows:

AYES:	Rex Hill	
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

ABSENT: Joe Webb

Ms. Hughes told they are working on their last Rural Rustic for the year. On the six-year road plan, VDOT is not holding any Public Hearings, we are just continuing with what is in place. We have plenty of roads on the plan now that will last us.

Mr. Robbie McCraw asked about Elkhorn Road. I know that it was supposed to be paved.

Ms. Hughes replied that she will check on it.

***ANIMAL CONTROL CLAIM***

Mr. Hill made a motion, seconded by Mr. Phillip McCraw to approve the Animal Control Claim.

Roll call vote was as follows:

AYES:	Rex Hill	
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

ABSENT: Joe Webb

***2<sup>nd</sup> QUARTER APPROPRIATIONS***

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to approve the 2<sup>nd</sup> quarter appropriations.

Mr. Dalton noted that the last item is the Cares Act funds, and it is 100% instead of just the quarter. I have included a 2<sup>nd</sup> quarter for the Day Reporting Program. What we have is not an adequate sample and we need to add the 2<sup>nd</sup> quarter to see what it is going to do.

Roll call vote was as follows:

September 14, 2020

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

***NON – PROFIT REQUESTS***

Mr. Robbie McCraw made a motion, seconded by Tracy Moore to approve the Non-profit requests.

Mr. Hill stated in the future I would like to see some requirements. Some of these are for insurance and that typically is not what a grant is for.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

***WILDWOOD ACCESS ROAD PAYMENT***

Dr. Littrell suggested that we share this information with BRCEDA.

Mr. Dalton replied, we can do that. I would like to ask the County Attorney to research the original option. That option showed the people that we bought the land from reimburse for this if someone was not located in the park by a certain time. The sale agreement did not reflect what the option agreement says.

Mr. Hill stated that the General Assembly has allowed this to be pushed back several times.

Mr. Dalton replied that he has sent a request to have it moved to 2021 because of COVID.

***PPTRA RESOLUTION***

Mr. Hill made a motion, seconded by Mr. Moore to approve the PPTRA Resolution.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

***COUNTY ACCIDENT POLICY***

Mr. Dalton explained that we don't have an accident policy, so we request that this be added to the Personnel Policy.



September 14, 2020

Mr. Robbie McCraw stated that it should be required to take a drug test if the accident involves damage to property.

Mr. Dalton replied we can add that.

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to adopt the County Accident Policy with the addition of adding if the accident involves property damage that a drug test be required.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

***DCJS GRANT – FINANCE***

Mr. Robbie McCraw made a motion, seconded by Mr. Hill to amend and appropriate the DCJS grant for the Finance Department.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

***DCJS GRANT – COMMISSIONER***

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to amend and appropriate the DCJS Grant for the Commissioner.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

***OLD BUSINESS***

***SMALL BUSINESS GRANT APPLICATION***

Mr. Dalton explained that it is his understanding that the Board can not give grants, we have to funnel that through the EDA. I recommend that \$400,000 go to their budget and it will go through EDA. We can make a stipulation that they not fund anything before Board approval.

Dr. Littrell asked if the unused money would be returned.

Mr. Dalton replied yes, we there is unused money we will use it for the school or something that has already been requested.

Mr. Hill made a motion, seconded by Mr. Moore to approve \$400,000 of the Cares Act Funds to the EDA to be used for Small Business Grants located within the County with any unused funds being returned for another use that has already been requested.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

### **BOARD MEMBER COMMENTS**

Mr. Moore thanked everyone for coming out. I do want to meet with Ronald, I think there is a lot of roads that we need to look at getting into the system.

Mr. Robbie McCraw told that it has been a productive meeting and thank everyone for coming out.

Mr. Hill explained the headset is our telephone system that is in each office. Thank all the employees who have worked on grants, that is very helpful to the County.

Dr. Littrell told we have had a good, long meeting. We do want to keep Steve Durbin's daughter in our prayers. Also, thank Reid for being with us tonight.

### **HAZARDOUS DUTY**

Mr. Dalton explained that some of the staff have requested that they be able to access their retirement accounts due to spouses being out of work. I am requesting Board permission to sign the documents required to do that.

Mr. Robbie McCraw made a motion, seconded by Mr. Hill to allow Mr. Dalton to sign the required documents to allow staff to access their retirement accounts.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Dalton stated that Carroll Fire & Rescue is not currently hazardous duty. This would give them an additional multiplier when retiring. I am requesting an actuary study to see what this would cost.

Mr. Moore asked what the study would cost.

Mr. Dalton replied \$1500 and we should be able to cover that in the budget.

Mr. Robbie McCraw made a motion, seconded by Mr. Phillip McCraw, directing the County Administrator to proceed with the study.

Roll call vote was as follows:

September 14, 2020

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

Dr. Littrell announced that the Board will be meeting to discuss Personnel Issues at an undisclosed location on September 16, 2020 at 3:30 p.m.

**CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711**

Supervisor Moore made a motion, seconded by Mr. Hill, to enter into Closed Meeting under Section 2.2-3711- A1, A5.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

**COME OUT OF CLOSED SESSION**

Mr. Hill made a motion to come out of Closed Session. Mr. Robbie McCraw seconded the motion.

A (1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

A (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Roll call vote was as follows:

AYES: Rex Hill  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

ABSENT: Joe Webb

**CERTIFICATION OF CLOSED SESSION**

Mr. Hill made a motion to certify Closed Session with the following Resolution:

**WHEREAS**, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Carroll County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Mr. Robbie McCraw seconded the motion.

Roll call vote was as follows:

AYES:	Rex Hill	
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

ABSENT: Joe Webb

Mr. Dalton stated that he will be leaving this Thursday and I will be back to work on September 28, 2020.

**ADJOURNMENT**

Mr. Robbie McCraw made a motion, seconded by Mr. Hill to adjourn the meeting.

Roll call vote was as follows:

AYES:	Rex Hill	
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

ABSENT: Joe Webb

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Chairman

September 14, 2020